

Latin America

Instructions to Trainers

Make sure that all materials for Day activities labelled 'handouts' (see page headers) have been photocopied.

PRE-SESSION

08:30 – 09:00 Opening of the Day's Activities

- Review of the previous day's activities.
- Summary of the evaluation of the previous day.
- Overview of the day's activities.

OBJECTIVES

By the end of the pre-session, the participants will be able to do the following:

- Assess the progress of the workshop.
- List the objectives and describe the agenda for the day's activities.

OPENING

Invite the participant to review the previous day's activities. (10 minutes)

Summarize the evaluation of the previous day. (10 minutes)

Distribute the overview and the schedule for Day (Handouts 1A.1 and 1A.2). Review the objectives and schedule using overheads 1.2 and 1.3. Ask if clarification is needed. (10 minutes)

SESSION 1

09:00 – 09:30 Session 1. Law and policy of relevance for the management of plant genetic resources in Latin America (Presentation)

09:30 – 10:30 Session 1A. Access to genetic resources in the Andean Region. (Exercise)

10:30 – 10:45 Tea/Coffee Break

10:45 – 12:15 Session 1A. (Continued)

OBJECTIVES

By the end of this session, the participants will be able to do the following:

- Outline the status of regional and national legislation related to genetic resources in Latin America (and individual countries).
- Identify the international instruments of relevance for the management of genetic resources in Latin America.
- List other relevant agreements and tools.

PROCEDURE

Learning Strategies: presentation, group work and work in pairs

Make sure that Handout 1A.4 is sent to the participants prior to the workshop. Prepare extra copies for distribution if necessary.

PRESENTATION

(experience) Give a brief presentation on the Law and policy of relevance for the management of plant genetic resources in Latin America. Before you begin your presentation distribute the Summary of Overheads (Handout 1A.3) to the participants. Eighteen overheads, 1.4 through 1.21, support the presentation. Ask if clarification is needed. (30 minutes)

Note: The presentation will be followed by three exercises that raise a number of critical questions in relation to some of the important issues involving policies and legislation regarding property rights and access to genetic resources. Follow the notes to trainers and the exercise titles carefully. They will help you to manage this session very well.

EXERCISE 1A

Exercise 1A. Access to Genetic Resources in the Andean Region. (2 hours, 30 minutes)

Handout 1A.8 provides ‘practical considerations’ regarding Exercise 1A. Please be sure to read these considerations before the session. Distribute the handout only *after* the participants have completed exercise 1A.

(5 minutes)

1. Distribute Handouts 1A.4 through 1A.7 to each group. Handout 1A.6 gives clear instructions for the exercise. Go over the instructions with the participants step by step. Ask if any clarification is needed. *Remember that Handout 1A.8 will be distributed after the exercise has been completed.*
2. Divide the participants into three groups and ask each group to elect a rapporteur.

Phase 1. Group work (1 hour 20 minutes)

3. *(experience, process)* Ask the participants to briefly read Handouts 1A.4 and 1A.5. (10 minutes)
4. *(process)* Invite the groups to discuss the hypothetical case presented in the exercise (Handout 1A.6) and to respond to the related questions. As the groups work, circulate from group to group to check on progress. Clarify any concerns the groups may have while they are working. Be sure to remind the groups of the time remaining. (1 hour 5 minutes)

5. The rapporteurs summarize their group's results on a flip chart. (5 minutes)

Phase 2. Reporting and discussion (60 minutes)

6. (*process*) Groups report on exercise 1A. Facilitate the presentations. Approximately five minutes are available for each group. (15 minutes)
7. (*process, generalization*) After all presentations have been made, open the discussion to the audience. (30 minutes)
8. (*generalization*) At the end of the exercise, distribute Handout 1A.8, which presents 'practical considerations for exercise 1A', and provide feedback on the contents of the presentations. Remember to ask the participants questions such as, 'What did you learn?' (15 minutes)

CLOSURE

Closure (5 minutes)

(*application*) Ask the participants, 'What might you do differently in your job as a result of what you have learned?'

Make a transition to exercise 1B.

SESSION 1B

12:15 – 13:00 Session 1B. Access to and Use of Plant Genetic Resources under the PGR Treaty (Exercise)

13:00 – 14:00 Lunch

14:00 – 15:30 Session 1B. (Continued)

15:30 – 15:45 Tea/Coffee Break

EXERCISE 1B

Exercise 1B. Access to and Use of Plant Genetic Resources under the PGR Treaty (2 hours, 15 minutes)

Handout 1B.3 provides 'practical considerations' regarding Exercise 1B. Please be sure to read these considerations before the session. Distribute the handout only *after* the participants have completed exercise 1B.

Important! Divide the participants into the same three groups as in the earlier exercise. Groups select rapporteurs. (5 minutes)

Phase 1. Group work (1 hour 10 minutes)

1. Handout 1B.1 gives clear instructions for the exercise. Go over the instructions with the participants step by step. *Remember that Handout 1B.3 will be distributed after the exercise has been completed*
Ask if clarification is needed.

2. (*experience*) As the groups work, circulate from group to group to check progress. Clarify any concerns the groups may have while they are working. Be sure to remind the groups of the time remaining.

Phase 2. Reporting and discussion (55 minutes)

3. (*process, generalization*) Groups report on the exercise. Each rapporteur has five minutes to report. After each presentation, allow two to three minutes of discussion. (20 minutes)
4. (*generalization*) At the end of the exercise, distribute Handout 1B.3, which presents ‘practical considerations for the exercise 1B’, and provide feedback on the content of the presentations and lessons learned. Ask the participants questions such as, ‘What did you learn?’ and attract the participants’ attention for exercise 1C. (35 minutes)

CLOSURE

Closure (5 minutes)

(*application*) Ask the participants, ‘What might you do differently in your job as a result of what you have learned?’

Make a transition to the next session.

SESSION 1C

15:45 – 17:00 Session 1C. Accessing Materials from an *ex Situ* Centre (Exercise)

EXERCISE 1C

Exercise 1C. Accessing Materials from an *ex Situ* Centre.
(1 hour 10 minutes)

Handout 1C.8 provides ‘practical considerations’ regarding Exercise 1C. Please be sure to read these considerations before the session. Distribute the handout only *after* the participants have completed exercise 1C.

1. Invite the participants to pair up with a neighbor.
(5 minutes)

Phase 1. Work in pairs (25 minutes)

2. Assign letters A, B, C, D, E and F to the pairs repeatedly, until all pairs have a letter, and distribute Handouts 1C.1 to 1C.8 to all the participants.
3. Handout 1C.1 gives clear instructions for the exercise. Go over the instructions with the participants step by step. *Remember that Handout 1C.8 will be distributed after the exercise has been completed*
Ask if clarification is needed.

4. (*experience*) Invite the pairs to read the hypothetical case carefully and to work on the questions assigned to each pair.

Phase 2. Plenary discussion (40 minutes)

5. (*process*) Invite rapporteurs from the A, B, C, D, E and F pairs to present the results. Facilitate the presentations. (20 minutes)
6. (*process*) Invite other pairs who had different responses to share and discuss their results. (10 minutes)
7. (*generalization*) Assist the participants in analyzing the responses and, at the end, distribute Handout 1C.8, which presents ‘practical considerations for the exercise 1C’, and request feedback on this exercise. (10 minutes)

CLOSURE

Closure (5 minutes)

(*application*) Ask the participants, ‘What might you do differently in your job as a result of what you have learned?’

Make a transition to the next session.

PAPA and WORKSHOP EVALUATION

17:00 – 17:30 Participant Action Plan Approach (PAPA) and Workshop Evaluation

OBJECTIVES

By the end of this session, the participants will be able to do the following:

- Fill out the PAPA Exercise–Second Stage (Handout 1C.9). Remind the participants to complete the PAPA form, taking into account today’s activities
- Evaluate the entire workshop, using the evaluation form (Handout 1C.10), adjusted with the additional objectives of this day.

PROCEDURE

Learning Strategies: individual work and group sharing PAPA.

PRESENTATION

(*experience*) Give a brief presentation reinforcing the use of PAPA during the workshop. Before you begin your presentation, distribute the Summary of Overheads (*Handout 5.13.1*) **from Session 13 of the Main Module**. Remind the participants of the information you presented on PAPA at the beginning of the workshop. You may want to use overheads 5.13.3 to 5.13.7 (from the Main Module) to review PAPA. Note that the participants have been jotting down possible action items throughout the workshop. Now it is time for them to focus on finalizing their specific action items for when they return to their jobs. Be sure to ask the participants if they have any

comments or questions, or need any clarification.
(5 minutes)

PAPA EXERCISE

PAPA Exercise–Second Stage (15 minutes)

1. Make sure you have copies of Handout 1C.9 (PAPA–Second Stage) to distribute to the participants during this session.
2. (*process, generalization*) Individual work: Ask the participants to review the work they have done over the last five days and to refer to the PAPA notes they have made throughout the workshop. They should formulate specific action items and write them on the handout. Tell them to refer to the questions about their action items in order to be sure they are written as ‘specifically’ as possible. (5 minutes)
3. (*application*) Group sharing and discussion: Go around the room and ask each person to tell you his or her action items. If possible, list the items on flipcharts. If some people have similar items, use a tick to indicate the original item. Do not rewrite. This will give a good idea of the range of action items people are interested in undertaking. (10 minutes)
4. Collect the completed forms from the participants. (*Make photocopies to return to the participants before they leave.*) Remind them that you will be following up with them after several months to see how they have progressed towards their action items.

WORKSHOP EVALUATION

Workshop evaluation (10 minutes)

Distribute Handout 1C.10. Have the participants complete the evaluation before they leave the session. Give them about 5 minutes for this task. As soon as the participants return the evaluation forms, invite them to make oral comments regarding the evaluation of the workshop. Facilitate a brief discussion.

17:30 – 17:45 Final Remarks, Closure, and Presentation of Certificates